

Requesting off-duty time

Under Article 9.07(a) an Employee is entitled to request a block of eight hours off duty in the 12 hours preceding the Employee's next shift without loss of earnings if the Employee has been called back to work in the 12 hours before the next shift.

Once the request is made to the proper person, the Employee is entitled to eight consecutive hours of rest in the 12 hours before commencing their next shift without loss of earnings.

Examples:

- If an Employee is scheduled for a day shift starting at 0700 and they are called in during the night shift to work from 0000 to 0200, then they will not be required to report to their day shift until 1000. After 1000 they will work the rest of that shift and will be paid as if they had reported at 0700.
- If an Employee who ends their shift at 1515 and is not scheduled commence their next shift until 0700, if called in at 0500 would have had 10 consecutive hours in the preceding 12 hours and would not be entitled to further time off.
- If an Employee is scheduled to work at 0700 and works any hours past 1100 on the preceding evening, they are entitled to request the eight-hour minimum time off entitlement.

An Employee must request this entitlement for the eight hours off duty. If a request is not made, then the Employee is not entitled to the hours off. If the Employee chooses not to take the time off they are not eligible for overtime.

