



REPORTING PROFESSIONAL RESPONSIBILITY CONCERNS

A protected and constructive way for Registered Nurses to advocate for patients, residents and clients

Purpose: Nurses are required by the standards of their professional licensing bodies to advocate for practice environments that have organizational and human support systems and the resources necessary for safe, competent and ethical nursing care.

As a nurse, it is your professional obligation to bring your concerns of unsafe patient care to the attention of your manager.

Employers and the United Nurses of Alberta have agreed in writing that it is of mutual benefit to find resolutions to issues of concern including the safety and quality of patient/resident/client care.

- 1** When there is a patient safety concern discuss the issue with your immediate Supervisor/Manager. You may be able to resolve your concerns prior to needing to fill out a PRC form. If your concern isn't resolved during that discussion. Fill out a PRC form. If you are uncomfortable or unable to have this discussion, your Local may assist you or have the discussion on your behalf.
- 2** Complete a Professional Responsibility Concern Form (PRCF) found at dms.una.ca/forms/prc on UNA's website as soon as possible. Provide as much detail as possible about the incident or issue including recommendations to resolve the issue, and do not use the names of patients/residents/clients on the form.
- 3** Enter your Manager's email address to ensure they receive a copy. A copy will automatically be emailed to your Local.
- 4** If the PRC remains unresolved after discussing it with your Manager, the PRCF will be discussed at the joint UNA/Employer Professional Responsibility Concern Committee (PRCC) for your site/workplace.
- 5** After submitting the PRC form to your Local, be prepared to stay involved. Your Local PRCC representatives may call or email you to gather more information, invite you to a PRCC meeting to speak to the issue you identified, share the Employer response to your PRC form, and discuss potential resolutions.
- 6** If you have any questions about PRC's or if you should be submitting a PRC form for your concern, please contact your local.

dms.una.ca/forms/prc



UNA has the right to advance unresolved PRCs to the Employer CEO, an external Independent Assessment Committee, and the Employer Governing Board, if necessary.