

OH&S Committee RESPONSIBILITIES



DUTIES – OH&S ACT

PART 2, SECTION 13(6)

The duties of a joint health and safety committee include the following:

- (a) the receipt, consideration and disposition of concerns respecting the health and safety of workers;
- (b) participation in the employer's hazard assessment;
- (c) making of recommendations to the employer respecting the health and safety of workers;
- (d) review of the employer's work site inspection documentation.

OTHER CORE RESPONSIBILITIES

- › Attending and participating in committee meetings and worker member meetings
- › Accepting OH&S concern reports from duespayers and maintaining Local OH&S records
- › Providing support to workers and encouraging reporting
- › Reviewing incident and reporting data from the Employer
- › Participating in the development and promotion of programs and information concerning health and safety
- › Reviewing investigation and incident reports and participating in investigations, where applicable
- › Attending applicable training and education

TIME & PAYMENT FOR COMMITTEE DUTIES

Worker members are entitled to employer-paid time to perform committee duties. That paid time includes time for:

- › Attending committee meetings and worker member preparation meetings
- › Reviewing the agenda, minutes, and materials circulated
- › Drafting recommendations
- › Reviewing and providing feedback on employer policies
- › Participating in and reviewing hazard assessments, site inspections, incident investigations, and work refusal investigations
- › Other duties and activities identified by the committee