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| Your Local  President  [INSERT NAME]  Vice President  [INSERT NAME]  Secretary  [INSERT NAME]  Treasurer  [INSERT NAME]  PRC Chair  [INSERT NAME]  OH&S Chair  [INSERT NAME]  Contact  Phone  [INSERT]  Email  [INSERT] | **Welcome to Local [insert #]!**  You have been identified by UNA and the employer as a UNA duespayer. **To access the benefits of membership such as voting, ensure you fill out a membership application form at** [**this link**](https://dms.una.ca/forms/membership) **or in paper copy (attached).** This membership gives you a voice and vote in UNA. Please provide your personal, non-Employer email address and at least one phone number (not your work number) for communication with UNA. **For the** **paper form:** the white bottom portion of the form can be torn off to keep as a temporary card until the new one arrives in your home mail. The remainder of the blue form and the white copy portion need to be sent to the Local [**INSERT HOW**].  Once you become a UNA member, you can attend UNA workshops. There are three workshops open to members: Know Your Rights, Dealing With Abuse, and Intro to PRC. Members who haven’t attended those workshops previously can access UNA provincial funding for attendance (hours and other expenses) as well as Union Leave to attend a workshop on a scheduled workday. Contact us for more information.  If you have questions about your rights, such as leaves, benefits, pay, reporting care or safety concerns, or other work-related items, contact us for assistance. We encourage you to learn more about your Local and to get involved. You can find information about Local meetings and events [WHERE].  We look forward to working with you. UNA is at your side and on your side!  In solidarity,  UNA Local [INSERT #] Executive |
| [Website / Social Media Info]­ | |